

MELIÀ

BALI

INDONESIA

HOTEL RESERVATION FORM – GROUP

7th INTERNATIONAL PUBLIC PROCUREMENT CONFERENCE (IPPC7) 03 – 05 August 2016

The accommodation venue is Melia Bali Villas & Resort (phone 62-361-771510, fax 62-361-771362) as stars property. To secure your accommodation, **please complete the below form and fax it** to the Melia Bali Villas & Spa Resort, Fax no: 62-361-771362 or Email to Sales & Marketing kadek.ayuni@meliabali.com, mice@meliabali.com, reservation.manager@meliabali.com or Email to our Reservation reservation.meliabali@melia.com The following Rates will be valid for all IPPC7's delegates who wish to stay at **Melia Bali Villas & Spa Resort.**

Guest/s Details:

Name: _____ Company: _____

Mailing Address: _____

City: _____ Country: _____ Postal Code: _____

Telephone: _____ Fax: _____ E-mail: _____

Single: _____ Double/Twin: _____ Sharer: _____

Room Type:

- Melia Guests Room IDR 2,450,000,- net/ room/ night
 Premium Room Garden View IDR 2,595,000,- net/ room/ night
 Premium Lagoon Access Room IDR 3,682,000,- net/ room/ night

Flight Details:

Arrival Date: _____ Flight No: _____ Time: _____
Departure Date: _____ Flight No: _____ Time: _____

Airport Transfers:

Yes No

IDR 250,000,- net /car/ way from/ to Ngurah Rai Airport

Reservation Guarantee:

Reservation require credit card guarantee (credit one)

American Express Visa Master Card Dinners Club

Card Number: _____

Expiration Date: _____

Signature: _____



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Term & Condition:

Individual Reservation and Payment Policy

- Rate valid for 3 days pre and 3 days post the event
- A non – refundable deposit equal to one night’s stay required to hold the reservation. Reservations must be guaranteed by cash deposit or major credit card.
- By signing the reservation form above, the guests/ the booker has agreed to be charged at 1 night room charge as a deposit. This deposit shall serve to confirm the reservation for the date indicate, and upon check in this deposit shall be applied to nights of the reserved stay.
- The guests need to provide the hotel a copy of guest’s CC, together with copy of the ID of CC holder, along with this reservation form, to confirm the reservation.
- Any cancellation 14 days prior to arrival, a one night cancellation fee will be charged. Cancellation made afterwards, will be subject to a full cancellation fee.
- No show will be subject to a full charge of the total night stays.
- Any cancellation cause of force majeure e.g nature disaster, terrorist attack or political unrest allowed without penalty.
- All hotel payment should be made directly to the hotel upon check out.
- Check in time 15.00 PM. Early check in is subject to availability
- Check out time 12.00 noon. Late check out time subject to availability and additional charge will be applied. Any late check-out require until 18;00 will be 50% from the rate offer and After 6:00pm one night room charge will be apply.
- Receipt of payment by the Hotel is determined upon confirmation by the Hotel Bank, 30 days after received the total invoiced.
- Other method of payment such as credit card, cash, or bank draft will be subject to the Hotel acceptance.
- Payment must be settled in cash, bank draft certified by the Bank or by money transfers to the following account number:

ACCOUNT NUMBER:

SWIFT CODE: BMRIIDJA
BANK NAME: PT BANK MANDIRI (Persero)Tbk
ADDRESS: JL. By Pass Ngurah Rai Nusa Dua 80362
DENPASAR-BALI
ACCOUNT NAME: PT. SURYALAYA ANINDITA INTERNATIONAL
QQ MELIABALI
US\$ A/C #: 1450096106782
IDR A/C #: 1450001064324

Note:

- When issuing the bank transfer, please indicate clearly the name of the person or entity issuing the transfer and a reference to the group. Please also send a copy by fax of the transfer document to the hotel sales department.
- When the payment made in the hotel, the payment must be done in IDR, due to Indonesian law.

