

International Public Procurement Conference 7
3 – 5 August 2016
HOTEL RESERVATION FORM

GENERAL INFORMATION (First Name) (Middle) (Last Name)
 NAME (MR./MISS/MRS.) _____
 SHARE WITH (if sharing) _____
 COMPANY _____
 ADDRESS _____
 TELEPHONE _____ FACSIMILE _____ E-MAIL _____

ARRIVAL & DEPARTURE
 CHECK-IN : _____ CHECK-OUT : _____ TOTAL NIGHTS: _____
 ARRIVAL : _____ FLIGHT NO. : _____ TIME : _____
 DEPARTURE: _____ FLIGHT NO. : _____ TIME : _____

AIRPORT TRANSFER:
 Airport Transfer cost Rp 200.000 net/one way or /one way v.v (max for 4 pax per car)
 Should you wish for airport transfer service kindly fill in the flight detail listed above

ROOM REQUIRED (please give ✓ at your preference)
Novotel Bali Nusa Dua Hotel & Residences (Indonesian / KITAS Holder)

Room Type	Twin Bed	Double Bed	Room Rate / night
Deluxe Room			IDR 1.600.000 net/room/night
One Bed Room Suite			IDR 2.100.000 net/room/night
Two Bed Room Suite			IDR 3.500.000 net/room/night

Novotel Bali Nusa Dua Hotel & Residences (Non KITAS Holder)

Room Type	Twin Bed	Double Bed	Room Rate / night
Deluxe Room			USD 125 net/room/night
One Bed Room Suite			USD 165 net/room/night
Two Bed Room Suite			USD 275 net/room/night

Note : - Rooms are subject to availability
 - Rooms are applicable for single / double occupancy, inclusive buffet breakfast up to 2 persons and 21% service and government tax.

DEPOSIT PAYMENT

Please choose the payment method as follows:

I. CREDIT CARD GUARANTEE

To ensure your reservation, a credit card deposit of one night is required. It will be credited to your room account and will guarantee your room until midnight on the date of your arrival. Requests without deposits will not be processed. Please charge my credit card;

Visa Master Card Amex BCA _____

Card Number : _____
 Expiry Date : _____
 Name of Cardholder : _____
 Signature Cardholder : _____ Date : _____

II. DEPOSIT VIA BANK TRANSFER*

Kindly complete and return this registration form along with **copy bank transfer of one night deposit payment to:**

Company : NOVOTEL BALI NUSA DUA HOTEL & RESIDENCES
Bank Account : BANK MANDIRI KCP NUSA DUA AMENITY
Account Name : PT. METAFORA INTERNATIONAL
Account No. : 145-00-0564876-7 (IDR)

Company : NOVOTEL BALI NUSA DUA HOTEL & RESIDENCES
Bank Account : BANK MANDIRI KCP NUSA DUA AMENITY
Account Name : PT. METAFORA INTERNATIONAL
Account No. : 145-00-0564879-1 (USD)
Swift Code : BMRIIDJA

***Bank Fee Charges to be borne by the Guest. All Credit Card transaction will be converted to IDR**

CANCELLATION POLICY

- 50% cancellation fee applied subject to priority fixation upon booking
- Should a cancellation be received less than 21 days of the scheduled arrival date, a penalty of 100% of total estimate room revenue will be applied to your account.
- No Show of the scheduled arrival date, a penalty of full charge contracted room charge will be applied to your account
- Should any of the aforementioned FIT conditions not to be met, Novotel Bali Nusa Dua Hotel & Residences reserves the right to take any action as deemed appropriate.

Please return this registration form to:

NOVOTEL BALI NUSA DUA HOTEL & RESIDENCES
Jl. Pantai Mengiat
ITDC Complex, Nusa Dua 80363
Bali, INDONESIA
Phone : +62 361 848 0555
Fax : +62 361 848 0556
E-mail : salesmgr1@novotelnusaduabali.com copy to
res.mgr@novotelnusaduabali.com